ACE-WIL BC/ YUKON: WORK EXPERIENCE PROGRAM BASELINE 2020

College Example A	
Primary Purpose	• Expand career relevant skills, insight, contacts, etc. through facilitated activities and workplace experience.
Primary Stakeholder(s)	• Students.
Institutional Context	• Centralized WIL department offers co-op, work experience, and internship. WIL preparatory curriculum adapted from co-op.
WIL Preparation Program/ Course	• Workplace education preparation is the pre-requisite seven-week course including online self-study materials and quizzes, interactive workshop.
Duration	• Seven weeks with one-hour tutorials plus assignments; two hours of virtual classroom each week.
Integration	• Students register into a course with a reduced set of activities. WIL preparatory curriculum adapted from co-op. • Some academic programs directly schedule a mandatory career preparation class into the first or second semester of their programs. • Some academic programs permit optional/elective career preparation courses to be available each semester and students determine when they enrol.
Format	• Flipped classroom pedagogical approach. • Pre-COVID: blended asynchronous online plus in-class synchronous. Eight online tutorials with assignments: six in-class sessions, two with guests where one is an alumni (Q & A session), and one is networking and mock interview session. • During COVID: blended asynchronous online plus remote-class synchronous. Seven online tutorials with assignments, seven remote classroom sessions, two with guests where one is an alumni (Q & A session), and one is a networking and mock interview session.
Mandatory/ Optional	• Course is mandatory in some programs, optional in others. • Course is mandatory for anyone wanting to participate in a WIL experience.
Educators	• Faculty primarily within the co-op and career department. • Employment facilitators offer resume support and work term search support. • Employment assistant supports resume submissions and interviews. • Co-op/ internship coordinator assesses expectations and learning plans.

University Example B	
Primary Purpose	• Allow students the opportunity to take what they are learning from their academic studies, reflect on those in places of work, and vice versa; after the work experience, reflect on what they learned and how they can put it into their studies.
Primary Stakeholder(s)	• Employers, students, and the institution. Employers will benefit as a professional body because they will have better prepared students. • Undergrad and graduate students not enrolled in programs with mandatory co-op.
Institutional Context	• Centralized: Offer work experience program as a shorter and more flexible program than co-op, WIL preparatory curriculum adapted from co-op. • Decentralized: WIL preparatory curriculum adapted from co-op.
WIL Preparation Program/ Course	• Introduction to professional practice course. • Career workshops: 3 workshops for resume, interviews, and LinkedIn. • Individual learning: professional development; career assessment tools, professional competency development, strengths, and gaps. • Counselling and advising (group and individual) with Co-op coordinator. • Student hosted information sessions; participation in a career panel. • Career fairs.
Duration	• Eight to nine weeks; some courses are longer or shorter durations depending on program.
Integration	• Join the work education program anytime. • Preparatory course is offered to each program area and run independently.
Format	• Blended format, with readings, assignments, virtual sessions, meetings, review and reflection, online course materials, deadlines. • Online facilitated dialogues in discussion forum. • Zoom face-to face sessions. • Guest speakers.
Mandatory/ Optional	• Centralized: Course is mandatory for completion of work experience. Must finish the preparatory course successfully to meet with coordinator (one-on-one session) to gain access to the job board and course completion is noted on transcript. • Decentralized: optional.
Educators	• Co-op coordinators. • Decentralized programs offer and run WIL preparatory course by WIL coordinators.